



(Based on CMSD Cell Phone Free Zone Policy)

Personal electronic devices are not to be used during the academic school day. Every student is assigned a personal Yondr Pouch if they intend to bring a device to campus. While the Yonder pouch is considered school property, it is the responsibility of each student to bring their pouch with them to school each day and to keep it in good working condition.

The “academic school day” is defined as the start of the school day and throughout the day until the last hour/bell is over. Students are permitted to use cell phones only during the following times: before and after school hours outside or inside the school building and at after-school or sports activities, only with the permission of the coach, instructor, or program director.

The purpose is to ensure that disruptions and interference of the instructional academic climate of the school does not occur. Text messages and photo transmissions are covered by the policy.

Students who violate this policy shall face disciplinary action by the administration including confiscation of the cell phone or other type of electronic devices as outlined below.

Daily Process

As students arrive to school, they will:

1. Turn off their cell phone and smart watch.
2. Place their phone and smart watch inside their Yondr pouch and lock it in front of school staff.
3. Store their pouch in their backpack or locker for the day.
4. This process may take a few minutes. **You are responsible for getting to class on time with a secured pouch.**

During the School Day:

1. Keep your phone and smart watch inside your Yondr Pouch for the duration of the school day.
2. If you leave school grounds for an appointment, or an event, unlock your pouch upon leaving and lock it upon re-entry*.
3. You may not access your phone or smart watch during the school day anywhere on school grounds unless you are leaving school grounds.**

*Students leaving early will unlock their phone in the Main Office.

**Exceptions will be made for students who need their cell phones for healthcare management and these exceptions will be determined by the Admin team on a case by case basis.

End of School Day:

1. When your school day ends, unlock your pouch using the unlocking base.
2. Remove your phone and smart watch from your pouch.
3. Securely close your empty pouch and place it in your backpack for the next day.
4. Students are free to use their phones on school grounds after school ends at 3:00pm UNLESS you are required to attend after-school detention or credit recovery classes.

Unmet Expectations

Each of the following violations will result in the student's phone and/or pouch being confiscated by school staff and will follow the consequences shown in the chart below.

1. If a student's phone is visible at all during the day (a student is found using their phone, a phone is not in a Yondr Pouch, etc.)
2. Physical damage to the pouch in an attempt to circumvent its intended purpose. (Ex. Inappropriate markings, holes, bent pin, stripped lock, etc.)
3. Losing the pouch.
4. Damaging or taking someone else's pouch.
5. Using a phone anywhere on school grounds during school hours.

Violations

The teacher will refer the student to building administration. Breaking the cell phone policy will result in one of the following corrective actions:

- Written notification to the student's parent, guardian, or legal custodian by the building administrator, and/or
- Confiscation of the cell phone or electronic device until end of the school day or until the student's parent guardian, or legal custodian comes to the school to retrieve the cell phone or electronic device.

Refusal to turn in or store a cellular phone or electronic device to school personnel attempting to collect, store, or confiscate it pursuant to this policy constitutes a Level 2I offense.

Repeated or chronic violations of the cell phone and electronic device acceptable use policy constitute a Level 2Q offense.

In rare cases, students who chronically violate this policy even after attempts by the school to resolve the concern through communication with the student's parent, guardian, or legal custodian may be subject to confiscation of their cell phone or electronic device by a building administrator until the end of the academic year.

Use of cell phones or other types of electronic devices to take pictures is not permitted on school property without the expressed consent of the administration and the expressed consent of the individual whose photo, picture, or electronic image is taken.

Yondr Emergency Protocol

We want our students to be engaged in their learning. Students are in possession of their phone, in their Yondr Pouch, for the entire school day. We will advise students to store the pouch in their backpack. In case of an emergency at home, parents or guardians can contact their child during the school day by calling the Main Office at (216) 838-8250.

In the case of a school emergency (i.e., Perimeter Lockdown), we direct our students to safety first, following our school emergency protocol. All parents will receive notifications from our school-wide communication system, JupiterEd.

In case of a medical emergency, we have a school nurse on site in our Nurse's Office. Parents/Guardians of a student who experiences a medical emergency are notified by the school nurse and/or an Administrator.